WET WEATHER POLICY/PROCEDURES
UPDATED - FEBRUARY 2005

3 Blasts of the siren will signify that wet weather procedures are to be followed.

The siren can signify this:
• at the beginning of a recess or lunch period
• during a play period

When this occurs
• Students – return to or remain in their own classrooms. (Students should not negotiate to visit other areas of the school as this is not to occur)
• Teachers on Duty – if wet weather occurs from the start of playtime all duties are cancelled and teachers remain on duty in their classrooms.

Negotiate with the teacher next door to ensure that at least one staff member remains on duty between 2 classes.
Additional staff will be allocated to provide increased student supervision / staff release in specified areas as detailed below.

<table>
<thead>
<tr>
<th>Location</th>
<th>Who</th>
<th>When</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rooms1- 2, 10 - 12, 19 – 20, 26-27</td>
<td>Cover own</td>
<td>All week</td>
</tr>
<tr>
<td>3 - 4</td>
<td>RC Teachers</td>
<td>All week</td>
</tr>
<tr>
<td>13- 14</td>
<td>Councillor</td>
<td>All week</td>
</tr>
<tr>
<td>5,6 &amp; 8</td>
<td>4-7 DP &amp; LOTE teacher</td>
<td>All week</td>
</tr>
<tr>
<td>16, 17, 29</td>
<td>Principal &amp; R-3 DP</td>
<td>All week</td>
</tr>
<tr>
<td>22 - 23</td>
<td>Music teacher</td>
<td>Mon - Thurs</td>
</tr>
<tr>
<td>22 - 23</td>
<td>Coordinator</td>
<td>Fri</td>
</tr>
<tr>
<td></td>
<td>PE teacher</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Sp Ed teacher</td>
<td>Mon - Wed</td>
</tr>
</tbody>
</table>

Updated personnel on duty as additional staff in class areas March 2008

Planning Room Etc.
• Planning Room/Resource Centre will not operate when this wet weather policy is activated.

When wet weather occurs during Playtime
• The teachers on duty in the Yard A area (or the Principal / Deputy Principals) make a decision and ask office staff to ring the siren 3 times.
• A staff member without classroom duties (PE, Sp.Ed) will monitor the weather and ring the siren to signify a return to play if this is appropriate.
• If students return to play all normal duty rosters will be in force. (Please negotiate with other staff to ensure you have some break if this occurs)
When wet weather occurs prior to a Playtime

- Principal / Deputy Principals (or nominated Office staff) will ensure that the wet weather siren is to be sounded.
- If the weather allows playtime to occur, office staff will ring the siren to signify this (as is usual practice).
- Teachers will arrange a minimum supervision of 1 teacher plus additional support between 2 classes during wet weather.

Lunch and Recess Orders / Canteen Access

- If the siren sounds during a break, students should complete their purchasing at the canteen and return to their own classroom.
- When the sirens have signalled wet weather from the start of a recess or lunch break, the class teacher can organise:
  1. For up to 3 students at a time from each class to go to the canteen to purchase goods as required. Each of these students must have a classroom pass.
  2. When students return to the class, the teacher will give the classroom pass to another student who wishes to purchase from the canteen. It is the responsibility of the class teacher to ensure students return promptly.
  3. When students are moving to and from the canteen they must walk quietly through the school building.
- Lunch orders will be handled as usual.
- No other areas of the school will be providing for students when wet weather procedures are operating, eg Resource Centre.

Oval areas

- If there has been excessive rain over a period of time, the grassed areas may not be suitable for student activity. When this occurs, students and staff will be informed, via staff intranet and on the staffroom whiteboard on a daily basis. Teachers normally on duty on these areas will assist in the Yard A+B areas.

Before School Procedures

If it is raining between 8.30 and the commencement of lessons the following will apply:
- Teachers should arrange for the school doors to be open and arrange adequate supervision for students as they arrive.
- Students who arrive before 8.30am and are caught in the rain can be informed that they may shelter under the Yard B verandas.

Planning for Wet Weather

- Teachers should arrange for additional activities to be available on days when the wet weather policy is likely to be implemented. This could include purchasing / sharing games, stencils, competitions, reading and other activities as appropriate.
- Students should be given an opportunity to run around etc outside under teacher supervision if the weather improves after the lunch / recess break.

(Ratified by staff on .....................).